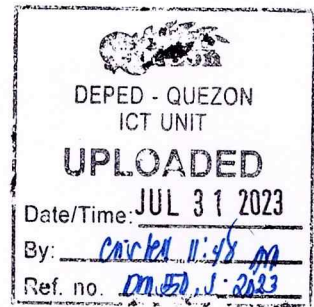




Republic of the Philippines  
**Department of Education**  
REGION IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



31 July 2023

**DIVISION MEMORANDUM**  
DM No. 50, s. 2023

**OFFICER-IN-CHARGE (OIC) IN REGARD TO THE SCHOOLS DIVISION  
SUPERINTENDENT'S ATTENDANCE AT THE  
2023 PALARONG PAMBANSA**

**To:** Assistant Schools Division Superintendents,  
Division Chiefs,  
Section/Unit Heads,  
Public Schools District Supervisors,  
Elementary and Secondary School Heads,  
All Others Concerned

1. In view of the School Division Superintendent's attendance at the 2023 Palarong Pambansa in Marikina City, **Ms. Maria Dolores D. Atienza**, *Administrative Officer V*, is hereby designated as the *Officer-In-Charge* on **July 31, 2023 to August 1, 2023**.
2. She shall sign all routine communications, except appointments and financial matters, on behalf of the Head of Office.
3. In connection, all official correspondence shall be signed as follows:

FOR:

**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

BY:

**MARIA DOLORES D. ATIENZA**  
Administrative Officer V

4. Immediate dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

osdskoo07/31/2023

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